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2013-2014 Officers

Past Chairman
Alan Otts (SSR, Inc.)
aotts@ssr-inc.com

Chairperson
George Barnes (ECM)
gcbarnes1@junco.com

Vice Chairman
Jerry Kennedy (SME)
jkennedy10@comcast.net

Treasurer
Renee Stoll (IEEE)
rstoll@mqw.org

Secretary
John Buxton (ECM)
jbuxton@aol.com

2014 Student Contest Chair
Alan Otts (SSR, Inc.)
aotts@ssr-inc.com



From Left to Right:
 John Buxton, Renee Stoll, Jerry Kennedy, and George Barnes

Previous Years:

- [2012-2013 Officers](#)
- [2011-2012 Officers](#)
- [2010-2011 Officers](#)
- [2009-2010 Officers](#)
- [2008-2009 Officers](#)
- [2007-2008 Officers](#)



2013-2014 Members

- American Council of Engineering Companies - ACEC
 * Reps: [David Bradford & Harvey Matheny](#)
- American Society of Civil Engineers - ASCE ([West TN Branch](#))
 * Reps: [Philip Stuckert & Wesley Goodnight](#)
- American Society of Heating, Refrigeration, and Air Conditioning Engineers - ASHRAE ([Memphis Chapter](#))
 * Reps: [James Copeland & Greg Brown](#)
- American Society of Mechanical Engineering - ASME
 * Rep: [Bruce Harman](#)
- American Society of Plumbing Engineers - ASPE
 * Rep: [Alan Otts](#)
- American Society of Quality - ASQ ([Section 1100](#))
 * Reps: [Debbie Zingale & Derrick Mason](#)
- Christian Brothers University - CBU ([School of Engineering](#))
 * Rep: [Pong Malasri](#)
- Engineers Club of Memphis - ECM
 * Reps: [Wade Towles, George Barnes & John Buxton](#)
- Engineering Management Honor Society - EMHS
 * Rep: [Eric Welch](#)
- Illuminating Engineering Society of North America - IESNA
 * Rep: [Joe Rouse](#)
- Institute of Electrical and Electronics Engineers - IEEE ([Memphis Section](#))
 * Reps: [Emanuel Villa & Renee Stoll](#)
- Institute of Industrial Engineers - IIE
 * Rep: [Bob Trainor](#)
- National Society of Black Engineers - NSBE
 * Reps: [Carol Jones & Heidi Hubbard](#)
- Society of Manufacturing Engineer - SME ([Chapter 105](#))
 * Reps: [Jerry Kennedy, Daliber Markovic, & Carl Williams](#)
- Society of Military Engineers (SAME)
 * Reps: [April Branch & Ben Ledsinger](#)
- Southwest Tennessee Community College - STCC ([Engineering Technologies Department](#))
 * Reps: [Lisa Jones & Cindy Fowinkle](#)
- Tennessee Society of Professional Engineers - TSPE ([Memphis Chapter](#))
 * Reps: [John Ventura & Heather Kraus](#)
- University of Memphis - U of M ([College of Engineering](#))
 * Reps: [Robert Hewitt & Scott Southall](#)

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- [2012-13 Members](#)
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 - [2010-11 Members](#)
 - [2009-10 Members](#)
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2013-2014 Calendar

Download PDF file of this calendar [here](#).

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DATE	ACTIVITIES
9/4/13	Monthly Meeting - Development of Calendar
9/25/13	Send out Dues Invoices
9/25/13	Send out October meeting reminder via email
10/2/13	Monthly Meeting - Approval of Calendar
10/28-29/13	MAESC 2013 at the University of Mississippi
10/30/13	Send out November meeting reminder via email
11/6/13	Monthly Meeting - Contest Chairman to present Plan for Student Contest
11/18/13	Secretary distributes school contact information
11/19/13	Initiate individual contact with schools re: Student Contest
11/27/13	Send out December meeting reminder via email
11/30/13	"Past Due" Dues Notice Sent Out
11/30/13	Send out Request for Nominations - Featured Engineer , Featured Engineering Students Send out Request for Nominations - MJEC Award of Excellence
12/4/13	Monthly Meeting - Preliminary Engineers' Week Plans, Student Contest Progress Report
12/13/13	Complete individual contact with schools re: Student Contest
12/25/13	Merry Christmas
12/30/13	"Final" Dues Notice Sent Out
1/2/14	Send out January meeting reminder via email
1/3/14	Reminder for Featured Engineers and Award of Excellence
1/15/14	Monthly Meeting (Engineers Week information available)
1/29/14	Send out February meeting reminder via email
1/31/14	Deadline for Nominations - MJEC Award of Excellence
1/31/14	"Council Membership Inactive" Notices sent out for unpaid dues
2/5/14	Monthly Meeting - Final Plans for Engineers' Week and Student Contest. Invite ECM and TSPE to come for final coordination. PIZZA
2/7/14	Deadline for Nominations - Featured Engineer, Featured Engineering Students
2/8/14	Student Contest at Southwest TN Community College (<i>Due to weather condition on 2/8/14, the contest has been moved to 2/22/14</i>)
2/15/14	Mathcounts at University of Memphis
2/16-22/14	Engineers' Week (Theme: Engineers Make a World of Difference)
2/18/14	Order of the Engineer Luncheon
2/19/14	Engineers' Week Luncheon by ECM - MJEC to present Featured Engineers and Award of Excellence at University of Memphis Holiday Inn
2/20/14	Engineers' Week Mid-Week Banquet by TSPE - MJEC to present Student Contest Winners and Featured Engineering Students at Christian Brothers University
2/26/14	Send out March meeting reminder via email
3/5/14	Monthly Meeting - Officer Nominations and Engineers' Week Debrief
3/26/14	Send out April meeting reminder via email

4/2/14	Monthly Meeting - Elect Officers for 2014-15 and appoint Audit Committee
4/30/14	Send out May meeting reminder via email
5/7/14	Monthly Meeting - Audit Committee report and installation of officers

Previous Years:

- ■ [2012-2013 Calendar](#)
- ■ [2011-2012 Calendar](#)
- ■ [2010-2011 Calendar](#)
- ■ [2009-2010 Calendar](#)
- ■ [2008-2009 Calendar](#)
- ■ [2007-2008 Calendar](#)

Memphis-Area Joint Engineer's Council
Monthly Meeting
September 4, 2013
Minutes

Call to Order: Treasurer Stoll called the meeting to order at 4:10 PM. Vice Chairman Barnes assumed the chair at that point. Other attendees were: Wade Towles, John Ventura, Phillip Stuckert, Harvey Matheny, Pong Malasri, Jerry Kennedy, ~~Harvey Matheny~~ and John Buxton

Secretary's Report: The minutes of 4/3/13 meeting were reviewed and approved as corrected.

Treasurer's Report

Budget: Treasurer Stoll presented the 2013– 2014 budget projected income and expenses of \$2,200 and \$2,765 respectively, a \$565 drawdown of assets. Cash assets on hand were \$2,584.30. The budget was approved as presented with recognition that two organizations might not pay dues this year.

2013 - 2014 Dues: Treasurer Stoll anticipates sending out the dues invoices in about two weeks but before the next meeting.

Old Business

Election of Chairman or Vice Chairman:

Chairman Elect Sedrick had resigned and left the area. Vice Chairman Barnes was nominated for Chairman. The nomination was seconded and approved. Jerry Kennedy was asked to consider accepting the nomination for Vice Chairman. He will let the Board know.

Installation of Officers: This was deferred until the October meeting pending the election of a Vice Chairman.

New Business

2013-2014 Planning Calendar (TBP) – Secretary Buxton will prepare for the next meeting.

Planning Calendar Key Dates

MATCHCOUNTS Date: February 1, 2014 at the University of Memphis

Student Contest Date: February 8, 2014 at SW TN Community College

Engineers Week Dates: February 16 – 22, 2014

Engineers Week Grand Luncheon Date: February 19, 2014 at the University of Memphis Holiday Inn

TSPE Banquet: February 20, 2014 at CBU.

Student Contest Schools Participation: Emphasis will be contacting those schools that have participated in the past. Charter schools were contacted last year. None participated. The East High STEM program did enter teams and must be encouraged to enter even more.

Adjournment

The meeting was adjourned at 5:20. The next meeting will be on 10/02/13, in the Nolan Engineering Building Room 241 at 4 PM.

These minutes were approved as corrected by ~~strikeout~~ at the 10/2/13 meeting.



John L. Buxton, P.E. (R)
Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
October 2, 2013
Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:08 PM. Other attendees were: Wade Towles, Tom Lawrence, John Ventura, Renee Stoll, Nicole Craven, Pong Malasri, Jerry Kennedy, David Bradford and John Buxton

Secretary's Report: The minutes of 9/4/13 meeting were reviewed and approved as corrected by striking the one duplicate attendee..

Treasurer's Report

Budget: Treasurer Stoll presented the 2013– 2014 budget projected income and expenses of \$2,200 and \$2,765 respectively, a \$565 drawdown of assets. There had been no change to the those figures. The recommended changes from the last year's budget had been formally incorporated into the approved budget.

2013 - 2014 Dues: Treasurer Stoll had sent out the dues notice in a different format, explaining how the dues were used and providing for a voluntary contribution.

Old Business

Election of Vice Chairman: Jerry Kennedy was nominated for Vice Chairman. He accepted. The motion was seconded and carried.

Installation of Officers: The officers were installed by Pong.

Thoughts on School Contacts for Student Contest: Emphasis is to be given to those schools that have participated. There is a STEM program at Southwind Middle. Germantown Middle has interested science teachers. ASD and I-Zone schools should be considered. Buxton is to distribute schools to be contacted, as personally as possible, to the representatives by mid-November.

New Business

Engineer Interface with AIA: Barnes and Lawrence had met with AIA President Valentina Puppione. Interface between the two disciplines should initially be social as the business meetings were at variance. The meeting was considered very useful in that a dialogue had been established.

Engineers Week Sponsor – IEEE and DuPont: The IEEE representative was not aware of this and had no idea what it meant. Stoll would check. It was hoped that there might be a little money from DuPont.

2013-2014 Planning Calendar: MAESC 2013 was added for 10/28 & 10/29 at the University of Mississippi. The date for the Order of the Engineer was verified as 2/18/14.

Adjournment

The meeting was adjourned at 4:45. The next meeting will be on 11/06/13, in the Nolan Engineering Building Room 241 at 4 PM.

These minutes were approved as presented at the 11/6/13 meeting.



John L. Buxton, P.E. (R)
Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
November 6, 2013
Approved Minutes

Call to Order: Vice Chairman Jerry Kennedy called the meeting to order at 4:05 PM. Other attendees were: Alan Ottis, John Ventura, Renee Stoll, April Branch, Harvey Matheny, Wesley Goodnight and John Buxton.

Secretary's Report: The minutes of 10/2/13 meeting were reviewed and accepted as presented.

Treasurer's Report

Budget: There was no change to the approved budget. There had been no expenses.

2013- 20143 Dues: Treasurer Stoll said six organizations had paid dues and three had made a \$200 contribution each for the Student Contest. A dues reminder was to be sent out at the end of the month. The report was accepted as presented.

Old Business

Planning Calendar: The 2013 – 2014 calendar was reviewed. The January meeting was changed from 1/8/14 to 1/15/14 because of the CBU schedule. MathCounts was changed from 2/1/14 to 1/15/14. It remains at the UofM. The calendar is to be sent to all representatives for their use and will be posted on the web site, MJECM.org.

Student Contest Announcement: The announcement was reviewed. It will be sent to all representatives for their use and will be posted on the web site as well.

New Business

School Contact Lists: An example of the assignment list was portrayed on the screen. Final assignments had not yet been made. That would depend on the number of organizations participating. Although the school principal is shown, it was suggested that the announcement be sent directly to science teachers. School assignments with a sample email and announcement will be sent NLT 11/15/13.

SCS Web Site Demonstration: The intent was to show how to identify science teachers in schools. However, a connection could not be made at the meeting.

Call for Award of Excellence Nominations: Per the calendar, these are to be sent out on or about 11/29/13. Treasurer Renee is to provide Vice Chairman Jerry with the information to do so. Nominations are due not later than 1/31/14.

Featured Engineer/Featured Student Request for Selection : Secretary John will send out this request at the same time. The organization selections are due 2/7/13.

Adjournment

The meeting was adjourned at 4:45 PM. The next meeting will be on 12/4/2013, in the Nolan Engineering Building Room 241 at 4 PM.



Memphis Area Joint Engineers' Council
2013-2014 Calendar
11/6/13

September 4, 2013	Monthly Meeting – Development of Calendar
September 25 2013	Send out Dues Invoices
September 25, 2013	Send out October meeting reminder via email
October 2, 2013	Monthly Meeting – Approval of Calendar
October 28-29, 2013	MAESC at the University of Mississippi
October 30, 2013	Send out November meeting reminder via email
November 6, 2013	Monthly Meeting – Contest Chairman to present Plan for Student Contest
November 18, 2013	Secretary distributes school contact information
November 19, 2013	Initiate individual contact with schools re: Student Contest.
November 27, 2013	Send out December meeting reminder via email
November 29, 2013	“Past Due” Dues Notice Sent Out
November 29, 2013	<i>Send out Request for Selection – Featured Engineers, Featured Engineering Students.</i>
	<i>Send out Request for Nominations M JEC Award of Excellence</i>
December 4, 2013	Monthly Meeting - Preliminary Engineers' Week Plans, Student Contest Progress Report
December 13, 2013	Complete individual contact with schools re: Student Contest.
December 25, 2013	Merry Christmas
December 30, 2013	“Final” Dues Notice Sent Out
January 2, 2014	Send out January meeting reminder via email
January 3, 2014	Reminder for Featured Engineers and Award of Excellence
January 15, 2014	Monthly Meeting (Engineer Week information available)
January 29, 2014	Send out February meeting reminder via email
January 31, 2014	<i>Deadline for Nominations – MJEC Award of Excellence</i>
January 31, 2014	“Council Membership Inactive” Notices sent out for unpaid dues
February 5, 2014	Monthly Meeting – Final Plans for Engineers' Week and Student Contest. Invite ECM and TSPE to come for final coordination. PIZZA
February 7, 2014	<i>Deadline for Nominations – Featured Engineer, Featured Engineering Students</i>
February 8, 2014	<i>Student Contest</i>
February 15, 2014	MathCounts at U of M
February 16 - 22, 2014	Engineer's Week (Theme: Engineers Make a World of Difference)
February 18, 2014	Order or the Engineer Luncheon. Fogleman Executive Center

February 19, 2014 **Engineer's Week Luncheon by ECM** – MJEC to present Featured Engineers and Award of Excellence. U of M Holiday Inn.

February 20, 2014 **Engineer's Week Mid-Week Banquet by TSPE** – MJEC to *present Student Contest Winners and Featured Engineering Students at CBU*

February 26, 2014 Send out March meeting reminder via email

March 5, 2014 **Monthly Meeting** - Officer Nominations and Engineers' Week Debrief

March 26, 2014 Send out April meeting reminder via email

April 2, 2014 **Monthly Meeting** - Elect Officers for 2014-2014; appoint Audit Committee

April 30, 2014 Send out May meeting reminder via email

May 7, 2014 **Monthly Meeting** - Audit Committee Report and Installation of Officers

Memphis-Area Joint Engineer's Council
Monthly Meeting
December 4, 2013

Unapproved Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:05 PM. Other attendees were: Jerry Kennedy, Alan Otts, John Ventura, Renee Stoll, Wade Towles, Harvey Matheny, Wesley Goodnight, Pong Malasri and John Buxton.

Secretary's Report: The minutes of 11/6/13 meeting were reviewed and accepted as corrected by changing 1/15/14 to **2/15/14**.

Treasurer's Report

Budget: There was no change to the approved budget. There have been no expenses.

2013- 2014 Dues: Treasurer Stoll said eight organizations had paid dues and three had made a \$200 contribution each for the Student Contest. Past Due Notices had been sent to the applicable organizations. The report was accepted as presented.

Old Business

Student Contest Notification: – This has been sent to representatives. Reference to a fax is to be deleted from the announcement.

School Contact Lists: Assignments have been sent to representatives with the request to make the contact before the Christmas break and to follow up in early January. Buxton said he had also sent the invitation to the I Zone Schools. He was also trying to find a contact in the Achievement School District.

Featured Engineer/Featured Student Request for Selection: The call was sent to the representatives on 11/26/13. Deadline for submission is 2/7/14.

New Business

Call for Nominations Award of Excellence: Stoll is to provide Kennedy with the information. The deadline for nominations is 1/31/2014. Subsequent to the meeting, the call has been issued.

Follow Up with Assigned Schools: This was suggested as an ongoing action.

ECM Grand Luncheon (2/19/13) Speaker: U of M Interim President Martin has been asked.

TSPE Banquet (2/20/13) Speaker: The speaker has yet to be determined.

Student Contest Judges: Representatives were requested to emphasize within their organizations the need for judges.

U of M Engineering Club: The secretary is to contact Dean Sweigard about the possible need to change representatives to the MJEC.

Adjournment

The meeting was adjourned at 4:35 PM. The next meeting will be on 1/15/14, in the Nolan Engineering Building Room 241 at 4 PM.

These minutes were approved as presented at the 1/15/14 meeting.



John L. Buxton, P.E. (R)
Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
January 15, 2014
Approved Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:10 PM. Other attendees were: Jerry Kennedy, Alan Otts, John Ventura, Renee Stoll, Wade Towles, April Branch, Wesley Goodnight, Pong Malasri and John Buxton.

Secretary's Report: The minutes of 12/4/13 meeting were reviewed and accepted as presented. There were no new representatives.

Treasurer's Report

Budget: There was no change to the approved budget. There have been no expenses.

2013- 2014 Dues: Treasurer Stoll said 14 organizations had paid dues, and one more reported as having been mailed. She estimated that there would be a total of 16 organization that will have paid dues.

Old Business

Order of the Engineer 2/18/14 Luncheon: ASCE and SAME will collaborate at the Fogelman Executive Center at 11:30 AM. The speaker will be Pam Skelton, Ensafe Inc., and a PDH will be awarded. Cost is \$30.00

Update on ECM/MJEC 2/19/14 Luncheon: Dr. Andrew Meyers, Vice Provost for Research, University of Memphis will be the keynote speaker. Cost will remain at \$25.00.

Update on TSPE 2/20/14 Banquet: MSC Airport Executive Director Scott Brockman will be the keynote speaker. Cost will remain at \$30.00.

Request for Nominations - Award of Excellence Deadline is 1/31/14: None had been received to date. There could be as many as eight carry forward nominations.

Selection - Featured Engineers/Students Deadline is 2/7/13: One had been received.

Judging at Student Contest: Contest Chairman Otts said he had sent the first call for judges.

Representatives were asked to stress the need for judges within their organizations.

2014 Engineers Week: Renee said she would send the first cut of the Engineers Week flyer around very soon. Hosts of the various events are requested to make appropriate edits and return to her promptly.

Student Contest: Southwest will not be able to provide the pizza as has been done in the past. The Council decided that pizza and bottled water should be provided even if the cash prizes to the winners are not awarded. The most likely source of the pizza is CBU. Chairman Barnes is going to explore donations. Also, Pong asked if recruitment tables from the three colleges would be permissible. His request was considered a good idea. The Secretary is to inform the representatives of U of M, CBU and Southwest. Follow up with the assigned schools was encouraged if not already done.

New Business - None

Adjournment

The meeting was adjourned at 5:00 PM. The next meeting will be on 2/5/14, in the Nolan Engineering Building Room 241 at 4 PM. Contrary to the past number of years, the Secretary will be present for the pizza.

These minutes were approved as presented at the 1/15/14 meeting.



John L. Buxton, P.E. (R)
Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
February 5, 2014
Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:15 PM after the initial slice of pizza had been consumed. Other attendees were: Jerry Kennedy, Alan Otts, John Ventura, Renee Stoll, Wade Towles, April Branch, Wesley Goodnight, Pong Malasri, Harvey Matheny, Kevin Berisso, Janet Sykes, Cindy Fowinkle, Nicole Craven, Lisa Jones, Derrick Mason, and John Buxton. Lauren Harrett was invited to make a presentation on behalf of CBU ASCE Student Chapter.

Secretary's Report: The minutes of 1/15/14 meeting were reviewed and accepted as presented. Kevin Berisso and Janet Sykes were new representatives from the U of M and Southwest, respectively.

Treasurer's Report

Budget: There was no change to the approved budget. There have been no expenses. February will be the big expense month.

2013- 2014 Dues: Treasurer Stoll said 15 organizations had paid dues. Dues from the two remaining active organizations can be expected in the very near future. The report was accepted as presented.

Old Business

Order of the Engineer 2/18/14 Luncheon: ASCE and SAME will collaborate at the Fogelman Executive Center at 11:30 AM. The speaker will be Pam Skelton, Ensafe Inc., and a PDH will be awarded. Cost is \$30.00. For reservations, contact rwmeier@memphis.edu.

Update on ECM/MJEC 2/19/14 Luncheon: Dr. Andrew Meyers, Vice Provost for Research, University of Memphis will be the keynote speaker. Cost will remain at \$25.00. Featured Engineers will be guests. For reservations, contact (ecmsecretary@aol.com).

Update on TSPE 2/20/14 Banquet: MSC Airport Executive Director Scott Brockman will be the keynote speaker. Cost will remain at \$30.00. Featured Students will be guests. Contact (Lee Schumann 901-374-9109, email lee.schumann@kimley-horn.com) for reservations.

Student Contest Participation: Alan estimated that there could be 60 – 70 teams.

Judging at Student Contest: More judges are better given the possible number of teams.

Request for Nominations - Award of Excellence Deadline was 1/31/14: There were three new nominations. Jerry was unsure about the carryovers.

Selection - Featured Engineers/Students Deadline is 2/7/13: 7 FE & 2 FS received have been received.

New Business

Final details on Student Contest: Pong has arranged for the pizza delivery at 11:30 AM. If Southwest is closed for any reason, especially weather, the Contest is cancelled. Check the Southwest web site at <http://www.southwest.tn.edu/>.

Lauren Harrett CBU ASCE Student Chapter: Christian Brothers University is hosting the 2014 ASCE Deep South Conference! The Conference dates are March 27-29, 2014. The Concrete Canoe races will be held at Shelby Farms Park (Patriot Lake) on Friday, March 28, and the Steel Bridge competition will be held at the Agricenter on Saturday, March 29. Thank you for your interest and please feel free to contact me at help@ascedeepsouth.com if you would be interested in sponsoring this event as well as attending or volunteering. This is a very exciting time for us all and we look forward to seeing you and your company there!

Adjournment

The meeting was adjourned at 4:55 PM. The next meeting will be on 3/5/14 in the Nolan Engineering Building Room 241 at 4 PM.

These minutes were approved as presented at the 3/5/14 meeting.



John L. Buxton, P.E. (R), Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
March 5, 2014
Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:10 PM. Other attendees were: Jerry Kennedy, John Ventura, Renee Stoll, Wade Towles, April Branch, Kevin Berisso, Janet Sykes, Tom Stoll, Matt Odom, and John Buxton.

Secretary's Report: The minutes of 2/5/14 meeting were reviewed and accepted as presented. Tom Stoll and Matt Odom were the new representatives from the IES and ASCE, respectively.

Treasurer's Report

Budget: There was no change to the approved budget. Actual expenses to date total \$1,818.89. \$222 more is outstanding for an anticipated total of \$2,040.89. The budget for these expenses was \$2,765.

2013- 2014 Dues: Treasurer Stoll said all 17 active organizations had paid dues.

The report was accepted as presented.

Old Business

Engineers Week

Student Contest: Participation was very good. The number of judges was adequate. Pizza delivery was timely. Eight schools were represented, five middle and three high schools.

Order of Engineer Luncheon: Approximately 40 attended.

Engineers Week Luncheon: 77 attended. The speaker was very good. A glitch was the absence of reserved table signs.

TSPE Banquet: 180 paid and attended. The presentation was certainly visually enhanced.

Award of Excellence Follow-up: Rodger Aitken was selected for 2014. There will be a number of carryovers including the nomination that was received after the deadline. That nomination's clock will start in 2015. Jerry Kennedy is to summarize the procedure for future Vice- Chairmen.

New Business

2013 – 2014 Officer Nominations: Phillip Stuckert and Harvey Matheny were suggested a potential candidates for Vice Chairman. Neither were present. Renee is to contact Phillip and John B. is to contact Harvey.

Appointment of Audit Committee: John Ventura and John Buxton were appointed to the Audit Committee.

Date for 2015 Student Contest: Advantages and disadvantages were discussed for making the date later. The consensus was that it does not have to be tied to Engineers Week. A decision was neither required nor taken at the meeting.

Adjournment

The meeting was adjourned at 4:45 PM. The next meeting will be on 4/2/14 in Room 241 of the Nolan Engineering Building at 4 PM.

These minutes were approved as presented at the 4/2/14 meeting.



John L. Buxton, P.E. (R), Secretary

Memphis-Area Joint Engineer's Council
Monthly Meeting
April 2, 2014
Minutes

Call to Order: Chairman Barnes called the meeting to order at 4:19 PM. Other attendees were: Jerry Kennedy, Renee Stoll, Wesley Goodnight, Janet Sykes, Alan Otts and John Buxton.

Secretary's Report: The minutes of 3/5/14 meeting were reviewed and accepted as presented. There were no new representatives.

Treasurer's Report: This was covered by the Audit Committee.

Old Business

Engineers Week Dates: **February 16 – 22, 2015**

Student Contest Date: Otts said schools were being asked for the most convenient date. It is desired to have in the Southwest Nabors auditorium. Also, no pizza will be provided. (*Subsequent to the meeting, the date has been established as 3/21/15. However, reservations for the auditorium could not be made at this time.*)

Engineers Week Grand Luncheon Date: **February 18, 2014**

Engineers Week Banquet: The date remains TBD.

Award of Excellence Procedures: Jerry Kennedy had some questions to be answered by the Council before preparing the procedures. He allowed as how he was less confused after the discussion.

New Business

Audit Report: The Audit Committee concurs with the Treasurer that the MJEC has a combined bank balance of \$2,843.41 as of 3/27/14. At the beginning of the year, the combined balance was \$2,584.30, a \$259.11 increase in assets. Budgeted and actual incomes were \$2,000.00 and \$2,300.00, respectively. Budgeted and actual expenses were \$2,765 and \$2,040.89, also respectively. Actual expenses were less than budgeted by \$724.11. The report is attached to these minutes.

Election of 2014 – 2015 Officers: There were not enough organizations represented to elect the slate. The Secretary is to send the slate to all representatives for an electronic ballot NLT 4/6/14. (*Subsequent to the meeting, 13 electronic, affirmative votes were cast for the slate which now has been elected.*)

Chairman – Jerry Kennedy
Vice Chairman – Harvey Matheny
Past Chairman – George Barnes
Treasurer – Renee Stoll
Secretary – John Buxton

Adjournment

The meeting was adjourned at 4:45 PM. The next meeting will be on 9/3/14 in Room 241 of the Nolan Engineering Building at 4 PM.

These minutes were accepted as presented at the 9/3/14 meeting.



John L. Buxton
Secretary

MEMPHIS-AREA JOINT ENGINEERS COUNCIL

MEMO

TO: MJEC Executive Board
SUBJECT: Report of Audit Committee
FROM: John Buxton, PE (R) & Dr. John Ventura, PE, RLS
DATE: 3/29/14

The Audit Committee (John Ventura and John Buxton) was appointed at the regular Board meeting on 3/5/14. On 3/28/14, the committee met with Treasurer Renee Stoll to examine the source documents and to examine the appropriate receipts. She provided the committee with a copy of the checking and savings account balances as of 3/27/14, a copy of the updated Operating Budget and a reproduction of the checkbook ledger. These documents will be attached to the approved copy of this report. Receipts were in a notebook referenced to checks.

The 3/27/14 bank statement showed a checking account balance of \$1,817.49 and a savings account balance of \$1,075.92. The checkbook ledger shows a balance of \$1,767.49 with Checks # 809 and #811 outstanding in the total amount of \$50.00 Adding the outstanding checks back to the check ledger yields \$1,817.49 The Treasurer has followed up on the two outstanding checks. The savings account is in complete agreement between Treasurer Records and bank statement.

Based on this examination, the Audit Committee concurs with the Treasurer that the MJEC has a combined bank balance of \$2,843.41 as of 3/27/14. At the beginning of the year, the combined balance was \$2,584.30, a \$259.11 increase in assets.

Budgeted and actual incomes were \$2,000.00 and \$2,300.00, respectively. Budgeted and actual expenses were \$2,765 and \$2,040.89, also respectively. Actual expenses were less than budgeted by \$724.11. Participation in the Student Contest was good but due to the necessary re-scheduling caused by snow, the MJEC did not have the expense of Student Contest winners and families attending the Engineers Week Banquet.

The Audit Committee recommends that this report be submitted to the representatives electronically, that the approved report be attached to the April minutes and that Treasurer Renee Stoll be commended, yet again, for her work.



John L. Buxton, PE (Ret)
Member



John Ventura, PE, RLS
Member

Attachments:

MJEC 2013 – 2014 Operating Budget – 3/28/14
MJEC 2013 – 2014 Checkbook Ledger – 3/10/14
First South Account Summary 331202 – 3/27/14

Engineers Week is February 16 – 22, 2014

<http://www.discovere.org/>

Let's Make a Difference

The DiscoverE (formerly National Engineers Week Foundation) mission is to sustain and grow a dynamic engineering profession through outreach, education, celebration, and volunteerism. DiscoverE helps stakeholders expand community and educational outreach by:

- Providing resources and turnkey programs for employees and volunteers
- Supporting strong workforce diversity initiatives
- Promoting positive visibility within the engineering and technology communities, including college students and the public-at-large

DiscoverE and its working coalition of 100+ organizations is known as one of the most effective collaborations today, recognized by corporations and engineering societies, and mentioned in two reports by the National Academy of Engineering.

This year's theme is Discover Engineering – Let's Make a Difference

2014 MEMPHIS-AREA ACTIVITIES IN FEBRUARY

Visit the Memphis-Area Joint Engineers Council website <http://mjecm.org/>

Saturday, February 8, 2014 – Engineers Week Student Contest

Time: 9:00 AM – Noon

Location: Southwest Tennessee Community College, Macon Cove Campus, Sycamore View & I-40

Sponsoring Organization: Memphis-Area Joint Engineers Council

Contact: Alan Otts, 901-413-4115, email: adotts01@gmail.com

More information and for registration form: <http://mjecm.org/>

Volunteers are needed to judge the Student Contest. Contact Alan if interested.

The Engineers Week Student Contest is an opportunity for middle and high school students to express their creativity and demonstrate their ingenuity by working on concept projects designed to improve our quality of life. Judging criteria include benefit to society, creativity, feasibility, and presentation. Monetary awards are given to the winning schools.

Saturday, February 15, 2014 – MATHCOUNTS

Time: 7:30 AM – 12:30 PM

Location: University of Memphis

Sponsoring Organization: Tennessee Society of Professional Engineers Memphis Chapter

Contact: Drake Danley 901-374-9109, email drake.danley@kimley-horn.com

More information: www.tnspe.org

Volunteers are needed to help with MATHCOUNTS. Assignments are usually complete by 11:15 AM. Contact Drake if interested.

MATHCOUNTS is the nationwide math coaching and competition program for 6th, 7th, and 8th grade students. It promotes student interest in math by making math achievement as challenging, exciting, and prestigious as a school sport. Students compete individually and as teams in written and fast-paced oral competitions.

Tuesday, February 18, 2014 – Order of the Engineer Ceremony and Ethics Lecture (1 PDH)

Time: Check-in and ring selection for ceremony participants 11:00 AM, Luncheon at 11:30 AM, Program at 12:00 PM

Location: University of Memphis, Fogelman Executive Center, 3rd Floor Dining Room (The FEC is on the corner of Central Ave and Innovation Dr, across the street from the U of M Holiday Inn. Parking is available in the Innovation Drive Parking Garage adjacent to FEC and the cost is included in the registration fee.)

Sponsoring Organizations: American Society of Civil Engineers, West TN Branch; Society of American Military Engineers, Memphis Post
Speaker: Pam Skelton, Vice President, Legal and Corporate Transactions, EnSafe Inc. will discuss "Engineering Ethics versus Legal Liability". 1 PDH will be awarded.

Cost: Luncheon \$30 per person (free for ASCE Student Chapter Members with valid Member Number). There is an additional \$15 charge for those going through the Order of the Engineer ceremony to cover the cost of the ring and certificate. Ceremony participants must purchase lunch. Replacement rings can also be purchased at the luncheon for \$10 each.

Please submit payment in advance to Dr. Roger W. Meier, 2595 Abercorn Cove, Memphis, TN 38119. An application form for both the luncheon and the ring ceremony can be downloaded at <http://www.ce.memphis.edu/meier/ote.htm>. You can also pay by credit card by going to <http://www.ce.memphis.edu/meier/ote.htm>. Payment deadline is Wednesday, February 12, 2014.

Contact: Dr. Roger Meier, email rwmeier@memphis.edu

The Order of the Engineer was initiated in the United States in 1970 to foster a spirit of pride and responsibility in the engineering profession, to bridge the gap between training and experience, and to present to the public a visible symbol identifying the Engineer. Participants in the Order of the Engineer Ceremony take the "Obligation of the Engineer" oath, which states an Engineer's responsibilities to the public and to the profession. Participants receive an Obligation Certificate and a stainless steel ring that is worn as a reminder of an Engineer's commitment to high ethics and professionalism. Any Engineer is eligible for induction if he or she has graduated from an ABET accredited engineering program or holds a license as a P. E. Students enrolled in ABET-accredited engineering degree programs are eligible to participate if they are within two academic terms of graduation. There are no membership dues. Additional information may be obtained at the Order of the Engineer website at <http://www.order-of-the-engineer.org/index.html>.

2014 MEMPHIS-AREA ACTIVITIES (Continued)

Wednesday, February 19, 2014 – Engineers Week Luncheon

Time: 11:30 AM - 1:30 PM

Location: Holiday Inn, University of Memphis, 3700 Central Avenue

Sponsoring Organization: Engineers' Club of Memphis

Speaker: Dr. Andrew Meyers, Vice Provost for Research, University of Memphis, "Challenges and Benefits for a Research University"

Cost: \$25 per person with advance reservation, \$30 at the door without a reservation, Make email reservations by 2/14/14

Tables for 8 or 10 are available at \$25 per person.

An invoice will be sent to those who make a reservation and do not attend.

Contact: Engineers' Club Secretary 901-680-0751, email ecmsecretary@aol.com

Proclamations from the City and County Mayors will be read, Featured Engineers from local engineering organizations will be recognized, and the Memphis-Area Joint Engineers Council Award of Excellence will be presented.

Thursday, February 20, 2014 – Engineers Week Banquet

Time: 6:30 PM Social, 7:30 PM Dinner and Program

Location: Christian Brothers University Thomas Center

Sponsoring Organization: Tennessee Society of Professional Engineers Memphis Chapter

Speaker: Scott Brockman, President and CEO of the Memphis-Shelby County Airport Authority

Cost: \$30 per person, tables for 8, 10, or 12 are available at \$30 per person; Purchase tickets by 2/18/14

Contact: Lee Schumann 901-374-9109, email lee.schumann@kimley-horn.com

Winners from MATHCOUNTS and the Student Contest will be recognized, along with Featured Engineering and Engineering Technology Students from Christian Brothers University, Southwest Tennessee Community College, and The University of Memphis. The Memphis Chapter of the Tennessee Society of Professional Engineers will make its award presentations. Also, the City of Memphis will award its City Engineer's Award for Excellence to a select group of projects that contribute to the City's vision of being recognized as the "City of choice in which to live, learn, work, and play."

Memphis-Area Joint Engineers Council Award of Excellence

2014

Memphis-Area Joint Engineers Council (MJEC) is an umbrella organization for 19 engineering organizations and engineering educational institutions in the Memphis area, including the local chapters/sections of the following:

- American Council of Engineering Companies
- American Society of Civil Engineers
- American Society for Engineering Management
- American Society of Heating, Refrigeration and Air Conditioning Engineers
- American Society of Mechanical Engineers
- American Society of Plumbing Engineers
- American Society for Quality
- Christian Brothers University Engineering
- Engineers' Club of Memphis
- Engineering Management Honor Society
- Institute of Electrical and Electronics Engineers
- Illuminating Engineering Society of North America
- Institute of Industrial Engineers
- National Society of Black Engineers Alumni Extension
- Society of American Military Engineers
- Society of Manufacturing Engineers
- Southwest Tennessee Community College
- Tennessee Society of Professional Engineers
- The University of Memphis Engineering Club

MJEC has a membership of all members of these local chapters/sections. Therefore, MJEC has members in Memphis, Shelby County, West Tennessee, Arkansas, and Mississippi. MJEC is governed by a Board of Directors, comprised of two representatives from each participating organization. For additional information regarding MJEC, visit <http://mjecm.org>.

The recipient of the **Memphis-Area Joint Engineers Council Award of Excellence** is selected based on information supplied in the categories of 1) Education, 2) Professional Accomplishments and Recognition, 3) Contributions to the Profession, 4) Contributions to Associations and Societies, and 5) Humanitarian and Civic Activities. Additional information about the award is included on the attached sheet.

Memphis-Area Joint Engineers Council Award of Excellence

2014

Nominations for the MJEC Award of Excellence shall be submitted using the following outline and form. The weighted importance of each category is shown below and on the nomination form. Nominations are considered for three consecutive years; if you have nominated someone in the past two years, please submit an updated nomination.

1. EDUCATION (10%)
List all degrees earned, from where, when
2. PROFESSIONAL ACCOMPLISHMENTS AND RECOGNITION (30%)
List all professional accomplishments and recognition, e.g. registered Professional Engineer, engineering specialty certifications, society awards and recognition, other certifications and registrations, other recognition
3. CONTRIBUTIONS TO THE PROFESSION (30%)
List all contributions to the profession, e.g. technical papers, inventions, patents, designs, projects, years as a practicing engineer, position of responsibility held
4. CONTRIBUTIONS TO ASSOCIATIONS AND SOCIETIES (15%)
List all contributions to associations and societies, e.g. board of directors, officer, committee chairman, committee member, task force member, all of these at local, state, regional or national level
5. HUMANITARIAN AND CIVIC ACTIVITIES (15%)
List all humanitarian and civic activities, e.g. social service organizations, elected official

Use the attached form for nominations. Nominations must be limited to the form. However, the nomination can be multiple pages, individual blocks may be expanded or contracted as needed, and font size may be adjusted.

Submit the signed and scanned nomination form electronically to Jerry Kennedy, MJEC Award of Excellence Nomination Committee Chairman, at jkennedy10@comcast.net.

Deadline for nomination submittal is 5 PM, Friday, January 31, 2014.

The award will be presented at the Engineers Week Luncheon on Wednesday, February 19, 2014.

**2014 MEMPHIS-AREA JOINT ENGINEERS COUNCIL
AWARD OF EXCELLENCE NOMINATION FORM**

NOMINEE:	
NOMINEE CONTACT INFORMATION:	
NOMINATING SOCIETY:	
1. EDUCATION (10 %)	
2. PROFESSIONAL ACCOMPLISHMENTS & RECOGNITION (30 %)	
3. CONTRIBUTIONS TO THE PROFESSION (30 %)	
4. CONTRIBUTIONS TO ASSOCIATIONS AND SOCIETIES (15 %)	
5. HUMANITARIAN AND CIVIC ACTIVIES (15 %)	

Nominating Society Contact Name:

Date:

Email:

Telephone:

Nominating Society Contact Signature:

**MEMPHIS AREA JOINT ENGINEERS
COUNCIL**

ACHIEVEMENT AWARD

Is Presented By

YOUR SOCIETY

To

JOHN Q. ENGINEER, P.E , CQM (or other credential as appropriate)

Who Has Been Selected

**2014 FEATURED ENGINEER or
PROFESSIONAL (Strike out one)**

For

Provide a few kind words here, but not too many

Date: **NOT LATER THAN February 7, 2014**
Memphis, Tennessee

Nominated by: Tom Jones

Nominator's Title: President

**MEMPHIS AREA JOINT ENGINEERS
COUNCIL**

ACHIEVEMENT AWARD

Is Presented By

UNIVERSITY OR COLLEGE

To

I. M. GREAT

Who Has Been Selected

2014

**FEATURED ENGINEERING or
ENGINEERING TECHNOLOGY
STUDENT(strike out one)**

For

INCLUDE A FEW WORDS DESCRIBING WHY GREAT WAS SELECTED

Date: **NOT LATER THAN February 7, 2014**

Memphis, Tennessee

Nominated by: _____

Nominator's Title: _____



Memphis-Area Joint Engineers Council

WWW.MJECM.ORG

Annual Engineers Week Student Contest

Date: February 8, 2014

As part of its Engineers Week Activities in February, the Memphis-Area Joint Engineers Council sponsors a contest for Middle School (Grades 6, 7, 8 & 9) and High School (Grades 9, 10, 11, & 12) students. It is an opportunity for students to express their creativity and demonstrate their ingenuity by working on concept projects designed to improve our quality of life. In addition, it is an opportunity to enhance public speaking skills as students will make presentations to judges about their projects. This contest is funded in part by a U.S. Department of Education Grant under Title I of the Carl D. Perkins Act of 2006.

CONTEST OBJECTIVES:

Present a product that could be used to benefit society. This could involve:

Inventing something

Modifying something to make it more useful or better

Finding another use for something that normally would be discarded.

CONTEST REQUIREMENTS:

A school may submit as many teams (projects) as it wants where a team may consist of 1 to 4 students. Each team will make a two-minute presentation to the judges (local professionals from all branches of engineering). Projects may be demonstrated by use of models, actual devices, drawings, sketches, a poster or any combination of the above. Each team will be provided with a table approximately 3ft. by 3ft. to set up its display. Electricity will be available. Judging Criteria include:

Benefit to Society

Creativity

Feasibility

Presentation

CONTEST LOCATION AND TIME:

Date: February 8, 2014

Time: Setup begins 9:00 a.m.; Judging begins 10:00 a.m.; Award Ceremony 11:30 a.m.

Location: Farris ABC, Southwest Tennessee Community College, Macon Cove Campus,
5983 Macon Cove (I-40 at Sycamore View)

Refreshments: Pizza and Drinks will be provided

PRIZES!!!

The Middle School and High School divisions are evaluated separately.

First Place Middle School –

School certificate & \$150 for school fund

Second Place Middle School –

School certificate & \$100 for school fund

Third Place Middle School –

School certificate & \$50 for school fund

First Place High School –

School certificate & \$150 for school fund

Second Place High School –

School certificate & \$100 for school fund

Third Place High School –

School certificate & \$50 for school fund

First Place Winners will be recognized during the Engineers Week Banquet on February 23, 2012 as guests of the MJEC. They will be invited to display their projects at the reception prior to the banquet.

QUESTIONS??

Please contact Alan Otts, Contest Chairperson

Phone: 901-413-4115, email: adotts01@gmail.com



Memphis-Area Joint Engineers Council
WWW.MJECM.ORG
Annual Engineers Week Student Contest

REGISTRATION FORM

Please return by Friday, January 31, 2014.

Please check if you grant the Memphis-Area Joint Engineers Council permission to use photographs of the contestants listed below in any and all of its publications, including website entries, without payment or any other consideration.

Teacher's Name _____

School Name _____

Address _____

Telephone _____ Fax _____ email: _____

Special Needs (Other than table space) _____

Do you need electricity? _____

Contestant Name(s) _____

Schools with more than one team entry may attach additional sheets with list of teams numbered and members named.

Mail or E-mail by Friday, January 31, 2014

Alan Otts
4411 Mt. Carmel
Covington, TN 38019
Phone: 901-413-4115, email: adotts01@gmail.com